

Capehart Sales Inc. dba Cape Truck Accessories www.capetruck.com

APPLICATION FOR EMPLOYMENT revised 1/27/2014 jl

Federal law prohibits discrimination on the basis of race, color, religion, disability, sex or national's origin, and age.

First name _____ Middle _____ Last _____

Street _____ Social Security No. XXX-XX-XXXX

City/State _____ Zip _____

Telephone home _____ cell _____ email _____

How did you find out about this job? Newspaper _____ Referral _____ Other _____

Driver License# _____ State _____ Expiration Date _____

Please list any traffic offenses (last 3 years) _____

Pay Rate desired _____ Least acceptable pay rate _____

Are you a U.S. citizen? Yes ___ No ___

Are you at least 16 years of age? Yes ___ No ___

EMPLOYMENT DATA

What position are you applying for? _____

Do you have limitations on your work availability? _____

Are you seeking: Temporary _____ Full time _____ Parttime _____

Are you currently employed? Yes ___ No ___ If hired when can you start? _____

Have you ever worked for this organization before? Yes ___ No ___

List any friends or relatives employed by this company: _____

Are you on layoff and subject to recall? Yes ___ No ___

Have you ever been discharged or asked to resign from any position? Yes ___ No ___

If yes, please describe: _____

How many days missed from school or work, last 12 months? _____ Been late? _____

EDUCATION (Please circle highest level attained)

Elementary 1 2 3 4 5 6 7 8 High School 9 10 11 12 G.E.D. _____

College 1 2 3 4 5 6

Last School Name and City: _____

Degree and Major: _____

MILITARY SERVICE

Are you a veteran? Yes ___ No ___ If yes, give dates of service from: ___ To ___

WORK HISTORY last 10 years (list most recent job first)

Company: _____
Address _____ Phone _____
Employed from date _____ to date _____
Job title _____ Reason for leaving _____
Supervisor's name and title _____
Describe duties briefly: _____
_____ Starting salary _____ Ending Salary _____

Company: _____
Address _____ Phone _____
Employed from date _____ to date _____
Job title _____ Reason for leaving _____
Supervisor's name and title _____
Describe duties briefly: _____
_____ Starting salary _____ Ending Salary _____

Company: _____
Address _____ Phone _____
Employed from date _____ to date _____
Job title _____ Reason for leaving _____
Supervisor's name and title _____
Describe duties briefly: _____
_____ Starting salary _____ Ending Salary _____

Company: _____
Address _____ Phone _____
Employed from date _____ to date _____
Job title _____ Reason for leaving _____
Supervisor's name and title _____
Describe duties briefly: _____
_____ Starting salary _____ Ending Salary _____

May we contact the employers listed above? Yes ___ No ___ If no, tell us which ones you do not wish us to contact and why. _____

How many jobs have you had in the last 10 years that are not listed? _____

Why are you seeking a new position at this time? _____

How many addresses have you had in the last 5 years? _____

What is the job you have enjoyed most and why? _____

Please list below any special skills

Truck Accessory Experience _____ _____
Customer Service Experience _____ _____
Hand Tool Experience _____ _____
Computer Experience _____ _____
Automotive Parts Experience _____ _____

List any outside interest including organizations you are active in:

Have ever been convicted of a crime? Yes _____ No _____ Awaiting Trial? Yes _____ No _____

If yes, state the nature of the offense and disposition of the case, Include dates and places.

NOTE: Criminal convictions or the existence of a criminal record does not constitute an automatic bar to employment: _____

I authorize this company to make an investigation of all information contained in this application for employment and I release from all liability all companies and corporations supplying such information. I understand that any false answers, statements or implications made by me on this application or other required documents shall be considered sufficient cause for denial of employment or discharge. I authorize this company, if applicable to request a copy of my credit report, motor vehicle driving record and any other investigative report they deem necessary through various third party sources. I realize I hereby agree to submit to any drug test that may be required of me: whether, prior to my employment or if employed by this company at any time thereafter. If requested, I will take a physical examination post job offer and employment will be conditional upon passing such examination. I understand that if I am employed, such employment is for an indefinite period of time and that the company may change wages, benefits and conditions at any time. Nebraska is an at will employment state.

I have read and understand the above.

Applicants

Signature _____ Date _____ pg 3 of 3